

Batch Candidate Processing

Process multiple candidates in a single batch. Upload a parent folder containing individual candidate folders. The system automatically identifies Photo, Signature, and Thumb Impression files, validates every candidate, and processes complete records according to the configured requirements.

1	2	3	4	5	6
Upload Parent Folder	Detect Candidate Folders	Validate Files	Complete Batch	Process	Download ZIP

Step 1 — Upload the Parent Folder

Upload the main folder containing all candidate subfolders.

■ Drag & Drop Multiple Candidate Folders Here

or

Select Folder

Supports: Folder upload (webkitdirectory)

Expected structure: One parent folder → multiple candidate folders → Photo + Signature + Thumb Impression inside each candidate folder.

Expected Folder Structure

Candidate Batch	
■ Candidate_001	Photo.jpg • Signature.jpg • Thumb.jpg
■ Candidate_002	Photo.jpg • Signature.jpg • Thumb.jpg
■ Candidate_003	Photo.jpg • Signature.jpg • Thumb.jpg

Step 2 — Automatic Candidate Detection

After upload, the system automatically scans the parent folder and identifies each candidate subfolder.

25 Candidate Folders Detected

The system then searches each candidate folder for Photo, Signature, and Thumb Impression files using the configured filename detection rules.

Step 3 — Validate Every Candidate

Candidate	Photo	Signature	Thumb	Status
Candidate_001	✓	✓	✓	Ready
Candidate_002	✓	✓	✗	Missing Thumb
Candidate_003	✓	✗	✓	Missing Signature
Candidate_004	✓	✓	✓	Ready

■ Missing files are shown immediately.
Example: Candidate_002 — Missing Thumb Impression
Example: Candidate_003 — Missing Signature

Incomplete Candidate Handling

Do not allow batch processing to start while any candidate is incomplete.

Batch processing unavailable: 2 candidates have missing files. Complete the missing files and re-upload or recheck the folders.

RECHECK FOLDERS

Step 4 — Batch Ready

25 of 25 candidates are complete and ready for processing.

File Type	Ready
Photo	25 ✓
Signature	25 ✓
Thumb Impression	25 ✓

START BATCH PROCESSING →

Step 5 — Batch Processing Progress

Processing candidate files according to the configured Photo, Signature, and Thumb Impression requirements.

14 / 25 candidates processed			
56%			
Completed	Processing	Failed	Remaining
13	1	0	11

Step 6 — Processing Completed

Batch Processing Completed

All eligible candidate folders have been processed successfully.

Result	Count
Candidates Processed	25
Successfully Processed	25
Failed	0
Incomplete	0

Download Master ZIP	Download Processing Report
Process Another Batch	View Results

If Processing Has Issues

Candidate	Issue	Action
Candidate_014	Photo does not meet requirements	View Details
Candidate_021	Signature processing failed	View Details

Recommended actions: Download Successful Files • Download Error Report • Retry Failed Candidates

Core Processing Rule

One Candidate = One Subfolder = Photo + Signature + Thumb Impression

The system must validate every candidate before processing begins. If any required file is missing, clearly identify the candidate and the missing file, prevent batch processing, and allow the user to correct and recheck the folder.